

BULLETIN

ROYAL CANADIAN MOUNTED POLICE GENDARMERIE ROYALE DU CANADA

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1. The purpose of this Bulletin is to provide an information package for all members in "HQ" Division who will be required for Olympic duties in Kingston, Montreal, and the Ottawa area. This Bulletin is divided into the following areas of responsibility:

- a. Members required for duty in Montreal and Kingston
- b. Members required for duty in Ottawa area.

2. MONTREAL AND KINGSTON

a. Personal Temporary Advances

1. Members to submit Forms F6 for entire period of required duties, based on the per diem rate of \$15.50 per day for every day in travel status, plus weekend travel home and any cost required to convert advance into Travellers Cheques, (receipts are required) less the first \$50.00. Your advance requirement should be rounded to the nearest \$10.00.
2. If members unexpectedly use all of their advance on operational duties, another Form F6 may be forwarded to ~~XXXXXX~~ Security Service F.S.S.
3. Sufficient detail should be shown on the F6 as to when the cheque is required and a detailed mailing address cheque is to be forwarded to.

b. Pay Cheques

1. Preferred-cheque will be distributed in the usual manner with member required to make his own arrangements to have cheque forwarded to his wife, deposited, etc. Security Service F.S.S.
2. Acceptable Alternative-~~XXXXXX~~ will deposit members pay cheque by mail upon written application showing the member's bank account number, accompanied by the appropriate number of government envelopes, also showing bank account number and bank's address. The cheque stubs of deposited cheques will be retained and forwarded with the first cheque sent to the regular post after the member's return from Olympic duties.

c. Temporary P.C.A.

1. If required to wear plain clothes for operational reasons for at least 5 consecutive work days during which a minimum of 8 hours is worked each day, submit Forms A-22A at the conclusion of your tour of duties in accordance with Admin. Manual II.4.E.6.

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