



YOUR NO.
VOTRE NO

OUR NO.
NOTRE NO HQ 1525-3-2

OTTAWA, April 14th 1975

The Commissioner	D.P.P.
D/Comm'r (Admin)	DEPT'L SEC'Y
D/Comm'r (NPS)	O I/C OPERATIONAL AUDIT UNIT
D.O.P.	O I/C PLANNING BRANCH
<u>D.D.G. (ADMIN)</u>	O I/C LIAISON BRANCH
D.S.S.	DEPARTMENTAL SECURITY OFFICER
D.C.I.	O I/C INTERNAL COMMUNICATIONS
D/C.P.I.C.	
D.L.I.	
D.R.S.	
D.A.S.	

RE: Assistance to Other Divisions
Olympics - 1976

The Commissioner has approved that as much manpower as possible be obtained from "HQ" and "O" Divisions to supplement "A" and "C" Divisions during the Olympics. The identified manpower requirement from "HQ" Division is 241 plus 18 Escort Officers.

2. Planning for this duty will provide whenever possible for an 8 hour day, a five day week and provision of private car allowance or a bus for the members to return to their residences for days off. Accommodation is currently being planned at the renovated "C" Division Headquarters and Notre Dame College in Montreal and Queens University in Kingston. Early planning has identified a requirement for 20 members at "C" Division on May 31, 1976. Phasing in from that date will take place with the bulk of personnel being required from July 5 to August 5. Some members may be retained up to 15-8-76.

Exact particulars of duties will follow as planning progresses and this memorandum is for the purpose of acquainting you of our commitment and of the number of members required from your Directorate. Obviously curtailment of leave will be necessary. In reality the manpower identified as being required from your Directorate/Branch will not substantially exceed the number ordinarily taking leave during this period.

The following manpower requirement is based on the establishment of each Directorate/Branch for the month of March 1975. It is realized that this may vary slightly come 1976, however, any future establishment change should not significantly affect the manpower requirement from your Command. To identify the contribution of each Directorate/

12 deep before opening - about of dry runs + testing. usually be always ahead for people to leave their job. Invited did 3 test. my advance

Branch the calculation was used 30% of [established Regular Member strength (less Special Constable) minus Tactical Troop commitments].

<u>Branch</u>	<u>Regular Members</u>	<u>Tactical Troops</u>		<u>Olympic Requirement</u>
Comm'r Secretariat	- 22	5 = 17	30%	3
"C" Directorate	- 120	20 = 100		34
"P" Directorate	- 38	5 = 33		11
"A" Directorate	- 115	20 = 95		32
"S" Directorate	- 32	4 = 28		9
"L" Directorate	- 117	20 = 97		32
"R" Directorate	- 23	4 = 19		5
CPIC Directorate	- 75	= 75		20
Security Service	- 283 (actual strength)	= 283		94
"HQ" Admin	- $\frac{8}{833}$	$\frac{2}{80} = \frac{6}{753}$		$\frac{1}{241}$

(Escort Officers will be designated at a later date)

5. Further particulars will be made known as planning progresses. I appreciate that the seconding of this number of members will result in some of your workload being deferred or not accomplished. ~~If you wish to appeal this allocation, I will require your correspondence, containing complete justification for the Commissioner's consideration, by May 1st 1975.~~

J. H. Carroll
(J.H. Carroll), Supt.
C.O. "HQ" Division.

SEE JC MEMO
28.4 IN
REPLY TO
PARA. 5.
[Signature]